# **Clever Single Sign On**



Clever brings all your applications into one secure portal and provides single sign-on (SSO) for everyone in the district.

Syncing with SAM Studio

### Step 1:

Accept your invitation from SAM Studio

- This will consist of:
  - $\circ~$  Creating a connection with your SIS
  - Adding SAM Studio
  - Configuring Clever Logins
  - Setting up the Clever Portal

## Step 2:

Visit clever.com/applications/add/SAM-studio

## Step 3:

Configure user access

## Step 4:

Train Teachers

- On How to login with Clever
- On How to use SAM Studio
  - Email for support <u>customersuccess@samlabs.com</u>



Data incorrect in Clever

## Troubleshooting

STUDiO

Most common solutions:

- Fix data in SIS
- Review <u>Clever troubleshooting</u> <u>documentation</u>
- Contact Clever Support

### **User Access**

#### Support Tools > Troubleshoot Sharing

## Identifies why a user does not have access application.

Most common solutions:

- Adjust Sharing permissions
- Fix enrollments in SIS

### Data incorrect in SAM Studio

Most common solutions:

- Confirm data is correct in SIS
- Confirm data is correct in Clever
- Confirm record is shared with SAM Studio
- Wait 24 hours data is synced daily
- Contact <u>customersuccess@samlabs.com</u>



### **Logins to SAM Studio**

#### Support Tools > Troubleshoot Login

Identifies why a user is unable to log into an application

Most common solutions:

- Allow 24 hours for account to be created
- Contact customersuccess@samlabs.com



### Learn More About Clever



CLEVER ACADEMY

## **Clever Support**

support.clever.com

#### Need help? Email us at customersuccess@samlabs.com